



**GIS USERS GROUP MEETING  
June 19, 2009**

**Minutes**

Attendance

Kathryn Clifton, Community Planning Services (CPS), GIS Division  
Trey Cleaton, CPS, GIS Division  
Jennifer Goble, CPS  
Captain Marshall Moore, Fire Department  
Wendy Spry, Salisbury-Rowan Utilities (SRU), Planning & Research Division  
Jeff Jones, SRU, Planning & Research Division  
Chris Branham, Code Services  
Myron Michael, Public Services  
Alan Armour, Police Department  
Merenda Overcash, Management Services, Information Technology  
Lynn Raker, CPS, Urban Design Planner  
Kelly Baker, Administration  
Larry Watterson, Management Services, Information Technology  
Aaron Otten, SRU, FOG Coordinator  
Vickie Eddleman, Development Services, Engineering Division

Welcome and Announcements

GIS Coordinator Kathryn Clifton called the meeting to order and welcomed those in attendance.

Salisbury Enterprise License Agreement Don't Forget!

Kathryn reminded the group of the availability of training opportunities. Money is still available for online employee training through Virtual Campus on ESRI's website. The available discount for Instructor-led training was corrected from 10% to 5%. She encouraged participants to contact the GIS Division to request training course codes.

Project and Data Updates

Trey Cleaton discussed the progress made with CommunityViz. He stated that all parcels in planning districts have been coded. As of now he is looking at using the coded parcels for land use scenario modeling. Kathryn mentioned that individuals from Kernersville are interested in learning more about CommunityViz and will come to Salisbury for training.

Jennifer Goble discussed addressing and how she is currently in the process of adding and cleaning existing address data. She also finished looking at approximately 3,000 parcels that showed no associated address information. She was able to find new development on many of the parcels and update the data.



Jennifer also talked about working with Old Aerial Photography from 1936, 1950, 1956, 1960, and 1963. Currently she is working with 1936 aerial photos, but is looking forward to seeing the completion of the project. Kathryn mentioned that this information would be particularly useful for Planning, Utilities and other entities at the city.

Kathryn discussed that she is awaiting approval for the Urban Forestry Grant (Street Tree Inventory) and hopes to hear something back in the next couple months. The Urban Forestry Grant is for \$15,000.

Kathryn provided an update regarding SharePoint 2007. She met with Maurice Price in Information Technology Services and confirmed that the GIS Division will work with IT to get SharePoint up and running.

Kathryn is also in the process of implementing a program called RouteSmart that the City of Salisbury will use for Sanitation Routing. The software is the most efficient at finding the best route using a large amount of addresses. She mentioned that this software could be used by water meter readers or any entity that uses a route system in the future. She indicated that the Sanitation project implementation meeting will be held June 26, 2009 and it should take 100 days for implementation.

Kathryn mentioned that April 1, 2010 was officially declared 2010 Census Day. She is currently applying for a grant that will enable the city to purchase marketing material to help generate participation and interest in the Census. Salisbury and Rowan County wants to target special groups to make sure these groups get counted. A kickoff meeting will be held in August to bring committees together before school starts back.

Kathryn discussed the differences between the current online mapping program called OnPoint and a new online mapping program called GeoCortex. She performed a live demonstration of GeoCortex and defined some of the new features associated with it. She likes the software because of its capability to extend the base site map that can be used to create other maps. She is sending a link to users for testing once she finishes setting the program up. She wants users to critique the program and give valuable feedback.

Other projects:

2009 Aerial Photos are set to be delivered in the 4<sup>th</sup> quarter 2009 at no cost to the city; however, updating the building footprints layer was denied so they will be updated internally.

Kathryn is currently working on a Code Enforcement mobile application that will allow employees to use ArcGIS in the field on a laptop and print a violation notice in the field or back at the office. She is also working on a similar FOG Program mobile application for Salisbury-Rowan Utilities (SRU).

Vickie Eddleman provided an update regarding her street lighting project. After taking a break she is currently catching back up. She said she is happy with the GIS side of things.

Kat mentioned that anyone who had any data collection needs should talk to her.



Aaron Otten from SRU said that the FOG Program is currently getting information out to restaurants and is looking forward to mapping in the near future.

Trey Cleaton and Wendy Spry continue with water and sewer infrastructure mapping updates. Trey also said that data collection was finished for the Water Meter Project.

Trey also provided an update regarding the TV Survey Van. One more year remains with PipeLogix and individuals need to meet to discuss software upgrades and changes.

Trey also talked with Mike Crowell about Fiber to the Home and said that software training is to be held in August.

Marshall Moore with the Fire Department said that he was interested in GeoCortex and was looking forward to trying it out.

Jeff Jones with SRU mentioned that they hired a new intern for the summer. Josh Meredith, a senior at Catawba College will be going through construction maps and scanning maps for SRU. They also hired a high school student for the Summer Youth Employment program. Joseph Wiggins will be working on organizing map cabinets.

Jeff also mentioned that SRU purchased a laser with a built in inclinometer. SRU is using this laser for measuring manhole depths. He said that this technology could be used for other projects and that he was willing to let others borrow it.

Wendy Spry from SRU is currently working on maintaining existing data and working with Trey Cleaton on mapping updates.

#### Training Opportunities

- ArcGIS Desktop II: Tools and Functionality July 22-24, 2009 (City of Salisbury Training Center)
- ArcGIS Desktop III: Workflows and Analysis July 30-31, 2009 (City of Salisbury Training Center)

~~The next GIS Users Group will be August 28, 2009 at 9 a.m. in the Council Chamber at 217 S. Main Street.~~

The next GIS Users Group meeting was rescheduled to September 4, 2009 at 9 a.m. in the Council Chamber at 217 S. Main Street.